



Summarize other employment related to this job: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**EDUCATION**

	Institution name	Years Completed	Field of Study	Degree
High School				
College/University				
Business/Technical				
Additional				

**MILITARY**

Are you a veteran? \_\_\_ Yes \_\_\_ No  
 Duty/specialized training: \_\_\_\_\_

**SKILLS & QUALIFICATIONS**

Other qualifications such as special skills, abilities or honors that should be considered:  
 \_\_\_\_\_

Types of computers, software, and other equipment you are qualified to operate:  
 \_\_\_\_\_

Professional licenses, certifications or registrations:  
 \_\_\_\_\_

**REFERENCES**

List two personal references who are work related and not relatives or former supervisors.

Name	Address	Telephone	Years Known

**CONTACT**

In case of accident or illness, please contact:  
 Name \_\_\_\_\_ Daytime telephone \_\_\_\_\_  
 Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

**INFORMATION TO THE APPLICANT**

I certify that the information provided on this application is truthful and accurate. I understand that if facts are misrepresented or omitted on this application, and I am subsequently hired, I may be discharged from employment.

I authorize Ruth Enlow Library to contact former employers, educational organizations and references for information concerning this application. I authorize my former employers, educational organizations and references to fully and freely communicate information regarding me.

I HAVE CAREFULLY READ AND COMPLETED THIS APPLICATION AND CERTIFY THAT I UNDERSTAND AND AGREE TO ITS TERMS.

\_\_\_\_\_  
 Applicant's Signature \_\_\_\_\_  
 Date