Board members in **Attendance** were Christian Mash, Fred Fox (ZOOM), Tina Buckel (ZOOM), Linda Ashby (ZOOM), Dr. Karl Schwalm, and Diane Nye-Paugh (ZOOM). Staff members present were Thomas Vose, Library Director; Kim Cecil, Accident Branch Manager; and Daniel Skipper, Office Assistant.

Christian Mash called the **Meeting to Order** at 5:00PM.

Item 6b (Mask Requirement Update) of **Old Business** was discussed:

* Kim thanked the group for the opportunity to speak. She noted that the “At Home COVID-19 Rapid Test Kits” were gone very quickly after receiving them. She also noted to the group that the public were thankful for them being restricted to curbside pickup. Thus far, she has had very few complaints about mask usage.
* Thomas shared current COVID-19 statistics from the CDC website with the group. He recommended no changes to policy at this time.

Kim Cecil left the meeting at 5:09PM

The Trustees reviewed the **Minutes** from the previous meeting. Christian thanked Georgie for getting the minutes out and had one correction. He noted that the group voted on mask policy in the second bullet of Citizens Time, after Julie Hartman spoke to the Trustees. Karl made a motion to accept the minutes with the addition and Tina seconded. The motion carried unanimously.

The **Financial Statements** for November 2021 were reviewed by the group. Karl motioned to accept the Financial Statements as presented and Fred seconded the motion. The motion carried and the statements were received and filed.

The **Director’s Report** was presented by Thomas and discussed by those in attendance.

Items of **Old Business** were discussed:

* Thomas has contacted several contractors to get quotes for the Accident Branch roof, with limited success. Karl gave Thomas updated contact information for one of the contractors he was in contact with.
* Thomas updated the group with the results of the Statewide conference regarding WMRL’s governance. Instead of a “one size fits all” policy, the group ultimately settled on codifying what is already in place. The mood was overall very positive upon leaving the conference, with a great amount of support from other regional systems throughout the State.
* Karl presented a handout to the Trustees regarding finances for the purposes of bonding or employee theft insurance. He exchanged emails with Scott Weeks in regards to how the county is currently set up for bonding, which they actually have “criminal insurance”. After some discussion about the merits and flaws of both systems, the group agreed that information about potential insurance plans was needed. Thomas will reach out to LGIT, with Karl assisting as needed.
* After looking over the financial information, the group saw the potential in moving some of the funds in the operating account into investments. The discussion was tabled until next meeting so Georgie could be present to provide more information.

Items of **New Business** were discussed:

* Fred Gregg from Oakland Town Council approached Karl about planting trees in front of the Main Library. Thomas noted that DNR had also originally made a similar proposal shortly after the removal of the old tree. He will follow up with both organizations.

**Other Business** items were discussed:

* Thomas presented a card to the Trustees from the staff thanking them for the Christmas bonus.

The next meeting will be held Thursday, January 13th, 2022 at 5:00PM at the Oakland Library.

Karl made a motion to adjourn the meeting at 5:42PM. Diane seconded the motion. All were in favor.

Minutes taken by Daniel Skipper, edited and respectfully submitted by Georgie Pingley