POLICY # 103 – Computer and Internet Use
Adopted by the Board of Trustees 12/17/2018
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Policy Statement:

The Ruth Enlow Library of Garrett County has established network resources to provide access to information for educational, professional and personal development purposes. The Internet enables the library system to provide information beyond the confines of its own collection. The library system does not assume liability for the reliability of the local network or information found on the Internet.

The Ruth Enlow Library system cannot control the content of the information accessible via the Internet. Information considered offensive by an individual or not in line with community standards can be found on the Internet. Parents should be aware of the possibility of their children intentionally or unintentionally discovering objectionable materials. Parents must assume responsibility for their children's use of the Internet via the library system's network.

Computer users should be aware that connections to the Internet are not secure. The library is not responsible for the security of private information shared over the Internet or sent via the library's public access computers. The Ruth Enlow Library system is not responsible for damage to a patron's media, device, or computer, or for any loss of data, damage, or liability that may occur from patron use of the library's computers.

Patrons must accept responsibility for their actions while using the network resources. The library system's network resources may be used only for lawful purposes. Unauthorized copying of copyright protected materials is not permitted.

WiFi access provided by the library is not secure. Anti-virus, security and privacy protection on patron devices are the responsibility of the patron. Use of a Virtual Private Network (VPN) on private devices is strongly encouraged. The library cannot guarantee that a patron's device will work with the library's network. It is the responsibility of the patron to configure their own devices.

Regulations:

Misuse or illegal use of the computers or Internet access may result in the loss of computer privileges. This includes, but is not limited to, users that:

- violate the security of the library's network or other remote networks
- repeatedly violate time limits
- intentionally damage library hardware or software
- disturb others in their use of the library
- violate any of the following rules:

1) If others are waiting to use a pc, the patron will be subject to a 30 minute time limit, at which time he or she will be asked to relinquish the computer to the next person on the sign-in sheet.
2) Depending on demand, there may be a limit of two Internet computer sessions per day per person.
3) All computers will be turned off 10 minutes prior to library closing time.
4) No more than two people at a time may use a workstation.
5) Patrons may not download or install software to the hard drive of the library's computers. Storage media may be used as long as no software is installed. (Some media require the installation of software in order to "run".)
6) We reserve the right to ask for a library card or other ID before sign-up.

Reminder: Individuals are expected to use the library workstations in a courteous, reasonable and responsible manner. Please be mindful that the library is a public place; use discretion in displaying text or graphics that may be offensive to others.

Adults viewing pornography within the view of children will be asked to leave and may lose their computer privileges. It is illegal for computer users to access or view obscenity or child pornography in the library. Anyone accessing obscenity or child pornography will be subject to prosecution.