



POLICY # 203 –Fine and Fee Schedule

Approved by the Board of Trustees 2/13/2025

Policy Statement:

In order to ensure the prompt return of Library materials, and to offset the cost of Library services, the following fine and fee schedule has been created.

Regulations:

Overdue items

While overdue notices will be provided as a courtesy, patrons are responsible for monitoring due dates and ensuring that their materials are returned on time.

Items more than 30 days late will be considered lost, and the patron will be billed for their replacement.

Library Card

Replacement of library card	\$1.00
Mailing fee for holds notices	\$.50

Copies, Printing and Microfilm Printing

Each side counts as a page.

8 ½ x 11	\$.20/page
8 ½ x 14	\$.25/page
11 x 17	\$.30/page
Color (Letter size only)	\$.50/page

Faxing:

Sending and receiving	\$1.00/page
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Lamination:

Cricut use:	.25/page
	No charge for bringing own materials
	For Library materials: \$.50 per 6" square of material or fraction thereof